

Bartësi Privat i Arsimit të Lartë
Private Bearer of Higher Education



ALMA MATER EUROPAEA
CAMPUS COLLEGE "REZONANCA"

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| Referenc no. | AD-450-3/23 |
| Date: | 31.01.2023 |

Based on the provisions outlined in the College Code of Ethics No. 1493/21-3, dated 31.03.2021, specifically Article 23 and Article 42, point (e), and in accordance with Article 21, point 1.9, of the College Statute, the College Senate, during its meeting held on 31.01.2023, issued the following:

Anti-Plagiarism Policy

Article 1

Purpose

This Anti-Plagiarism Policy establishes the standards for academic integrity at [Institution Name]. It aims to prevent plagiarism, promote ethical practices, and outline procedures for addressing violations.

Article 2

Definition of Plagiarism

Plagiarism includes, but is not limited to:

1. Copying text, data, or ideas from printed or electronic sources without proper citation.
2. Paraphrasing another's work without acknowledgment.
3. Presenting another's academic work (e.g., assignments, theses, or research) as one's own.
4. Submitting previously used academic work without explicit permission (self-plagiarism).
5. Failing to credit translations of original texts.
6. Purchasing or commissioning academic work for submission.

Article 3

Responsibilities

1. **Students**

- Understand and apply citation standards (e.g., Harvard, APA, or Vancouver styles).
- Submit original work and acknowledge all sources of information and ideas.
- Seek guidance from instructors regarding proper referencing practices.

2. Faculty and Staff

- Educate students about plagiarism and citation practices.
- Detect and address plagiarism promptly.
- Report suspected cases to the designated institutional body.

Article 4

Prevention

1. Educational Measures

- Workshops and training sessions on citation and referencing.
- Access to Academic Writing Guides.
- Inclusion of academic integrity topics in orientation sessions.

2. Technological Measures

- Use of plagiarism detection software (e.g., Turnitin) for all assignments, theses, and research publications.

3. Syllabus Requirements

- Faculty must clearly state the citation style and academic integrity expectations in course syllabi.

Article 5

Detection and Reporting

1. Detection Methods

- Manual review by faculty.
- Verification using plagiarism detection tools.

2. Reporting Procedures

- Suspected cases of plagiarism are reported to the Dean's Office or the Academic Integrity Committee with supporting evidence.

Article 6

Categories of Violations

1. Minor Plagiarism

- Inadequate citation or unintentional paraphrasing errors.
- **Consequences:**
 - Written warning.
 - Resubmission of the assignment with corrections.

2. Major Plagiarism

- Deliberate copying of substantial work or repeated minor offenses.
- **Consequences:**
 - Failing grade for the course.
 - Academic probation.
 - Suspension or expulsion in severe cases.

Article 7

Investigation and Hearing

1. Process

- The Academic Integrity Committee reviews the case and evidence.
- The accused student is invited to a hearing.

2. Decision

- The Committee determines if plagiarism occurred and assigns penalties based on the severity of the violation.

3. Right to Appeal

- Students may appeal decisions based on procedural irregularities within 10 days of notification.

Article 8

Record Keeping

1. All confirmed cases of plagiarism are documented in the student's academic file.
2. Records are maintained throughout the student's academic tenure and may impact eligibility for honors or awards.

Article 9

Ethical Research and Writing

1. Students must credit all sources, including books, articles, datasets, and websites.
2. Faculty should encourage assignments that foster original thought and proper referencing practices.
3. Internet-based materials must include source attribution and access dates.

Article 10

Enforcement

1. Faculty and the Academic Integrity Committee are responsible for enforcing this policy.
2. Violations will be addressed promptly to maintain the institution's academic standards.

Article 11

Disciplinary Measures

Disciplinary measures for plagiarism are as follows:

- **For Minor Violations:**
 - The student is required to resubmit the work with corrections, and the grade may be reduced.
 - A decision for academic misconduct is issued, and the minor plagiarism violation is recorded.
 - For repeated violations, the relevant assignment is graded with a zero, impacting any reassessment opportunities. The academic misconduct file is updated with the second violation.
 - For a third or subsequent violation, all components of the course/module assessment are graded with a zero. Additional penalties include the cancellation of the plagiarized publication and a six-month suspension from defending a BSc, MSc, or dissertation.
- **For Major Violations:**
 - The relevant assignment is graded with a zero, affecting any reassessment opportunities.
 - A decision for academic misconduct is issued, and the major plagiarism violation is recorded.
 - The plagiarized publication is cancelled, and the defense of the BSc, MSc, or dissertation is suspended for one year.
 - In cases of repeated major violations, the student may face expulsion from the College.

Article 12

Transitional and final provisions

1. Amendments and supplements to this Regulation shall be made in accordance with the approval procedure.
2. All issues specified in this Regulation, regarding plagiarism and disciplinary measures related to it, shall apply after its entry into force.
2. This Regulation shall enter into force on the day of its approval by the College Senate.

RECTOR

Akad. Prof. Dr. Arain R. Idrizaj, MD, PhD

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